

POLICY NUMBER: NDIS SER DEL 34

INTENT

Real Living Options Association Inc requires all support practices to correlate with a Participant's current requirements outlined in their Behaviour Support Plan. Regularly reviewing the Behaviour Support Plan allows for improving the Participant's quality of life by identifying a potential decrease in the behaviours of concern, which may reduce or eliminate any restrictive practices.

DEFINITION

Behaviour Support - Behaviour support is about creating individualised strategies for people with a disability that are responsive to the person's needs, in a way that reduces or eliminates the need for the use of regulated restrictive practices.

Restrictive Practices - are defined in the National Disability Insurance Scheme (NDIS) Act 2013 as 'any practice or intervention that has the effect of restricting the rights of freedom of movement of a person with a disability'.

POLICY STATEMENTS

- Real Living Options Association Inc. undertakes a collaborative approach that encourages information sharing during the review process. An NDIS Behaviour Support Practitioner must review a Behaviour Support Plan that includes a regulated restrictive practice:
 - When there is a change in circumstances (where participant needs, situations or progress create a need for a more frequent review) which requires the plan to be amended as soon as practicable after the adjustment occurs; or
 - At least every 12 months while the plan is in force.

PROCEDURES

- The Behaviour Support Plan will be monitored through a combination of formal and informal approaches, including:
 - Feedback from the Participant and/or their family
 - Team meetings
 - Data collection
 - Record-keeping
 - Other feedback
 - Supervision
- Real Living Options Association Inc. will follow the NDIS (Restrictive Practices and Behaviour Support) Rules 2018 and work with the Behaviour Support Practitioner to record information and data as specified.
- Real Living Options Association Inc will contribute to the Behaviour Support Plan strategy reviews focusing on reducing and eliminating the restrictive practices based on observed Participant progress or positive changes.

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DELEGATIONS

Management Committee

The Management Committee is responsible for ensuring as far as practicable that:

- The Organisation adheres to all relevant legislation.
- The Organisation has the resources to meet its legislative requirements in relation to Regulated Restrictive Practices.

General Manager

The General Manager is responsible for ensuring as far as practicable that:

- The Organisation adheres to all reporting requirements in relation to the use of restrictive practices.
- All employees have training to understand what restrictive practices are.
- Relevant employees are provided with training specific to a Participants Behaviour Support Plan.
- The use of any restrictive practices has been reported to the NDIS Quality and Safeguards Commission and the Department of Communities, Disability Services and Seniors.
- The use of any restrictive practices is reported to the Management Committee.

Support Manager

The Support Manager is responsible for ensuring as far as practicable that:

- All employees are provided training to understand what restrictive practices are.
- Relevant employees are provided with training specific to a Participants Behaviour Support Plan.
- The use of any restrictive practices is reported to the Quality and Safeguards Commission and the Department of Communities, Disability Services and Seniors.
- The use of any restrictive practices is reported to the General Manager.

Senior Support Facilitator

The Senior Support Facilitator is responsible for ensuring as far as practicable that:

- A registered Behaviour Support Practitioner has been engaged to work with a Participant to develop a Behaviour Support Plan.
- The Lifestyle Assistants who support the Participants are engaged in the process of data collection as required by the Behaviour Support Practitioner.
- Team meetings and training is provided to the relevant Lifestyle Assistants.
- Information and feedback is provided to the Positive Behaviour Support Practitioner as requested.
- The use of any restrictive practice is reported to the NDIS Quality and Safeguards Commission and the Department of Communities, Disability Services and Seniors.

Relevant Employees

- Attend training and team meetings as required.
- Report the use of any restrictive practices to the Senior Support Facilitator or Support Manager.
- Follow the Participants Behaviour Support Plan when providing support and assistance.

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RELATED DOCUMENTATION

Behaviour Support Plan and Functional Behaviour Assessment Form
Individual Risk Profile Assessment Form
Support Plan Review Report
NDIS Comprehensive Behaviour Support Plan

REFERENCES

NDIS (Provider Registration and Practice Standards) Rules 2018
NDIS (Restrictive Practices and Behaviour Support) Rules 2018
NDIS (Incident Management and Reportable Incidents) Rules 2018
NDIS Practice Standards and Quality Indicators

AMENDMENTS/REVIEWS

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